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## **Job announcement: Seasonal Educator**

**To apply:** Please send cover letter and resume to Kelly Rypkema, Nature Center Manager, Mercer County Park Commission, 157 Westcott Avenue, Hamilton, NJ 08610 or via email to [krypkema@mercercounty.org](mailto:krypkema@mercercounty.org). *Applicants must be a resident of Mercer County. Application deadline April 14, 2017.*

### **General Statement of Work:**

The Mercer County Park Commission seeks a Seasonal Naturalist to help lead programs at the Tulpehaking Nature Center. The nature center is the main educational facility for the Abbott Marshlands, a naturally and historically important area south of Trenton containing 3000 acres of forest and tidal freshwater wetlands, 19 miles of hiking and kayaking trails, and one of the most significant American Indian archaeological sites in the Eastern United States.

The main duty of the Seasonal Naturalist is to develop and lead engaging environmental education programs to children and families, including school field trips, after school, scouting and summer camp programs. This position will also assist the Nature Center Manager as needed, including but not limited to: supervising interns, staffing information tables at fairs/festivals, coordinating volunteer events, and trail monitoring. Saturday or Sunday availability required.

**Wage:** \$11/hr, approximately 20 hrs/week

### **Responsibilities:**

- Create and lead nature center programs for a variety of audiences, including: families, elementary-aged and middle school children.
- Serve as the first point of contact for visitors, monitoring the front desk as needed, answering questions and communicating with the public about upcoming programs.
- Provide care and maintenance of teaching animals.
- Assist in development of interpretive materials; including signage, pamphlets, and social media updates.
- Assist with occasional trail work/maintenance or native garden maintenance.
- Assist the Nature Center Manager on other tasks as needed.

### **Qualifications:**

- Must be a resident of Mercer County
- Available Saturdays or Sundays, and occasional evenings
- Enthusiastic about nature, the environment, and/or history, and interested in sharing that with others
- Must be people oriented, have a positive attitude, and the ability to professionally represent the Nature Center and Park Commission to the public
- Comfort working independently as a leader and part of a team; must be self-motivated
- Ability to work in a dynamic fast-paced environment and juggle multiple, changing priorities; strong time and project management skills needed.

*Mercer County is an EOE/AA/ADA Employer.*

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Aaron T. Watson  
Executive Director

*The Tulpehaking Nature Center is owned by the County of Mercer and operated by the Mercer County Park Commission.*



Brian M. Hughes  
County Executive